

**CFME09 Music and Environment**www.tlu.ee/CFME09**Registration form****Personal Information**

Type of presentation (talk, digital poster, workshop) _____

Last Name _____ Title (of participant) _____

First Name _____ State/Province _____

Affiliation _____ Zip/Postal Code _____

Student (Yes/No) _____ Institution/Department _____

Address _____ Country _____

City _____ Tel No _____

E-Mail _____ Fax No _____

Disabled (Yes/No) _____ Helpers Last Name _____ Helpers First Name _____

Interested in visiting of **one** general music class in Tallinn comprehensive schools and music schools (included in the registration fee) (Yes/No) _____

Interested in visiting of **additional** school or *kindergarten* music class **10 EUR per person** (not included in the registration fee) (Yes/No) _____

Interested in attending the **conference banquet** (24.04.2009) **EUR 50 per person** (not included in the registration fee) (Yes/No) _____

Registration will be possible due to the instructions below and on the conference website from **November 01, 2008**.

Registration fee and payment

Registration fee includes:

- Admission to all sessions (by name tag)
- Welcome reception (23.04.2009)
- Coffee and refreshments during the breaks
- Conference proceedings CD-ROM
- Special password for the conference online forum
- Visiting general music classes in Tallinn comprehensive schools and music schools, one per person, pre-registration required (included in the registration fee)
- Visiting additional school or *kindergarten* music class 10 EUR, one per person, pre-registration required (not included in the registration fee)
- Multi cultural integrated workshop/concert by Norwegian-Estonian-Sikhi-Hindustan singers-dancers-violin players aged 4-14.

November 01 - notification of abstract acceptance
November 15 - Registration deadline for active participants (postmark), deadline for early registration
February 15 - E-mail submission of full papers (deadline for inclusion in the CD-ROM proceedings)
March 15 - Deadline for registration to visit general music classes or music schools

The normal registration fee is EUR 150

Following discounts are available:

- Early registration EUR 100 before November 15, 2008
- Student early registration EUR 50 before November 15, 2008
- Disabled (and their helpers) early registration EUR 50 before November 15, 2008
- Students/disabled (and their helpers) normal registration EUR 80 after November 15
- Residents of Eastern European countries EUR 100

The organizers must be notified in writing if any changes or cancellation of registration occurs.

Cancellation before February 15 2009 – full refund less 30 EUR (handling fee)
 Cancellations from February 16 to March 14, 2009 - 50% refund or the registration fee
 Cancellations after March 15, 2009, no refunds apply

Cancellation policy**Bank account**

Tallinna Ülikool / Tallinn University
 22 100 610 7980
 Swedbank (Liivalaia 8, Tallinn Eesti/Estonia)
 IBAN: EE79 2200 2210 0610 7980
 BIC: HABAE2X

Bank transfer fee must be paid by the participant her/himself.
 Please be sure, that you transfer the exact summa.

A copy of the transfer is needed along with the copy of the registration form fully completed to proceed to the confirmation of your registration.

How to register?

1. Print and fill out the registration form (RF)
2. Attach ISIC (International Student Identity Card) as copy
3. Attach copy of bank transfer (BT)
4. Send RF (+ ISIC) + BT:
 - a) all required documents with signature **per FAX** (+372) 6 412 525 + Information E-Mail (if FAX completed) to gerhard.lock@tlu.ee
 - or
 - b) all required documents scanned (jpeg or PDF) with signature **per E-Mail** to gerhard.lock@tlu.ee

Early registration (Yes/No) _____ **Kind of Discount** _____ **Summa to pay (EUR)** _____

Signature _____ **Date** _____