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1. Tutvustus



Zoho Creator on veebipõhiste andmebaaside rakendus, mis võimaldab lihtsate vahenditega andmeid hallata, MS Exceli või Office andmetabeleid veebipõhisteks konverteerida, luua suuremahulisi rakendusi, veebiküsitlusi ning lisada need oma veebilehele või ajaveebi. /Marge Kusmin/

Loe edasi...

2. Rakenduse avamine

a) Ava veebileht: **www.zoho.com**

b) Vali vahend: Zoho Creator



c) Sisenemiseks saad kasutada olemasolevaid Google või Yahoo kasutajakontosid.

Google Konto

E-post:

Parool:

Stay signed in

Sign in to Yahoo!

Yahoo! ID:

(e.g. free2rhyme@yahoo.com)

Parool:

Sign In

Username:

Password:

[Forgot Password ?](#)

Keep me signed in

Use Secure Access

New User? [Sign Up for Free!](#)

Sign In using

Uued kasutajad valivad *New User? Sign Up for Free!*

3. Küsimustiku loomine

a) Uue küsimustiku loomiseks vali:

[» Create New Application](#)

b) Sisesta küsimustiku nimi, vali loomisviis (ise koostamine, mallide kasutamine), määra ajavöönd ning see, et küsimustik on esialgu privaatne (mitte avalik).

Specify Application Name:

Specify Form Name:

How to Create: Create From Scratch Use Form Template alusta küsimustiku loomist n.ö. "puhtalt lehelt"

Time Zone for this Application : ajavöönd

This application is: Private Public küsimustik on loomise ajal nähtav ainult koostajale

[Create Now](#) [Cancel](#)

4. Küsimustiku erinevad vaated

Koostamise vaade (lisad küsimusi, kujundad jne.) Valides

[Access this application »](#)

saad

näha tulemust. Tagasi küsimustiku redigeerimisvaatesse

[Edit this application](#)

5. Küsimuste tüübid

INSERT FIELDS	
<input type="text"/> Single Line	<input type="text"/> Multi Line
<input type="text"/> Email	<input type="text"/> Url
123 Number	.01 Decimal
% Percent	\$ Currency
<input type="text"/> Dropdown	<input type="radio"/> Radio
<input checked="" type="checkbox"/> Checkbox	<input type="checkbox"/> Multi Select
<input type="text"/> Date	<input type="text"/> Date - Time
<input type="text"/> Lookup	<input type="text"/> Formula
<input type="text"/> Image	<input type="text"/> File upload
<input type="text"/> Add Notes	<input checked="" type="checkbox"/> Decision box

a) **Single Line** – üherealine tekstikast

Editing 'Single Line 1'...

Label Name:

Field Type:

Options

Validation

- This is required field küsimusele vastamine on kohustuslik
- No duplicate entries

Max Characters:

Permission

- Hide this field to others

Field Name for Script

You will be referring this name in script

Field Name:

Appearance

Initial value: vaikimisi sisestatud väärtus

Instructions:

Tulemus:

Staatust *

Tekstiväli, lühikese teksti jaoks. Näiteks emaili aadress.

Kui vastaja viib hiirekursori vastusekastile, ilmub juhend (*Instructions*) küsimusele vastamise kohta.

b) Email

Adding 'Email'...

Label Name: emaili address

Options

Validation

- This is required field
- No duplicate entries

Max Characters: 255

Appearance

Initial value:

Instructions:
Kui soovid kokkuvõtet küsitluse tulemuste kohta, sisesta enda emaili address.

Field Name for Script

You will be referring this name in script

Field Name: <Value Assigned Automatically>

Done Cancel

Vastamisel nõuab emaili lahter tüüpilisi emaili aadressi tunnuseid: @ domeeni nime ning riigi tähist.

Veateade antakse vastajale näiteks järgmiste sisendite puhul: tere; tere@; tere@hot

emaili address *

tere

Enter a valid email address for emaili address

Invalid entries found. Please correct and submit again.

c) Number

Editing 'Vanus'...

Label Name: Vanus

Field Type: Number

Options

Validation

- This is required field
- No duplicate entries

Max Digits: 2

vastuseks saab olla maksimaalselt kahekohaline arv

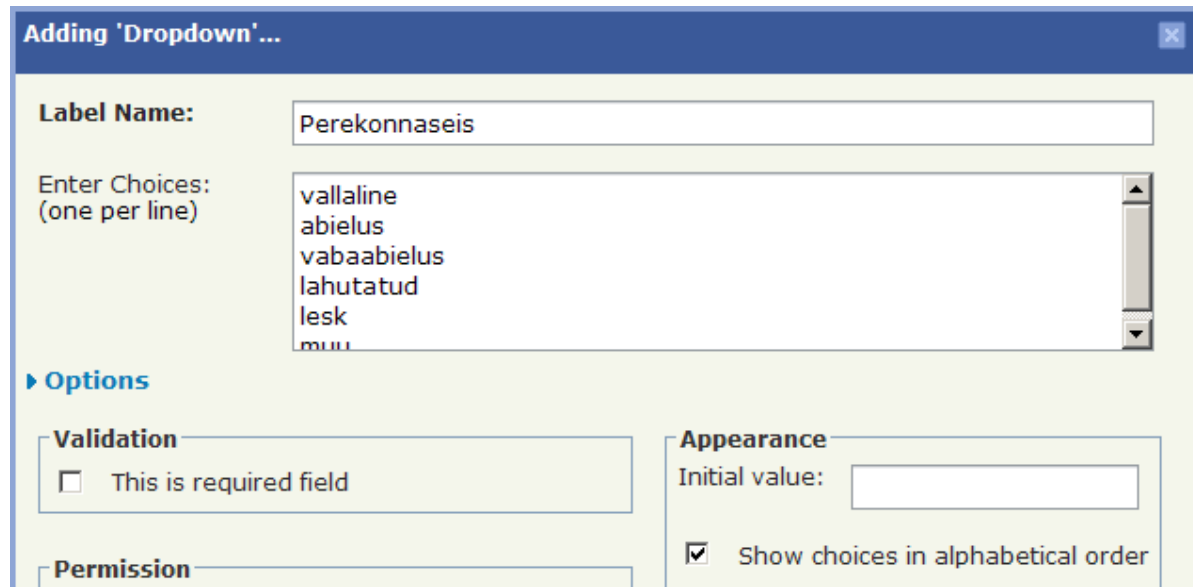
Appearance

Initial value:

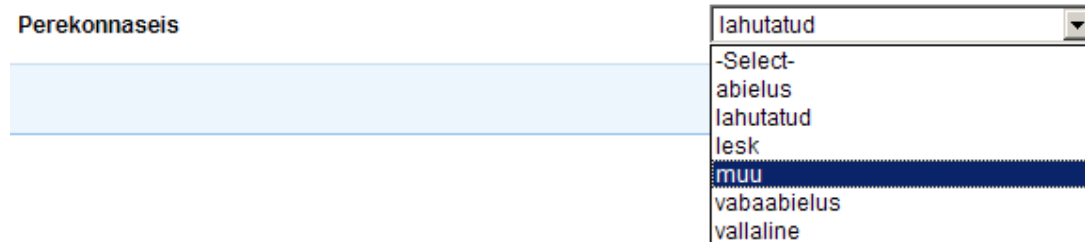
Instructions:

Done Cancel

d) **Dropdown** – ripploend, ühe vastuse valimiseks



Tulemus:



e) **Checkbox** – mitme vastuse valimiseks

Hobid

- lugemine
- kino, teater
- arvuti
- sport
- muu

f) **Add Notes** – kommenteeriva teksti lisamine küsimuse ette/taha.

Vali kõik sobivad vastused.

Hobid

- lugemine
- kino, teater
- arvuti
- sport
- muu

Sisestatud teksti kujundamine:



g) **Multi Line** – pika teksti sisestamiseks

Multi Line 1

A rectangular text input field with a vertical scrollbar on the right side, indicating it is a multi-line text area.

h) **Radio** – ühe vastuse valimine

Perekonnaseis

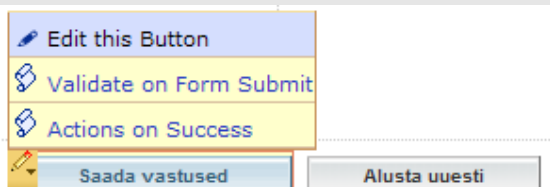
- abielus
- vallaline
- vabaabileus
- lahutatud
- lesk
- muu

i) **Multi Select** – mitme vastuse valimiseks

Perekonnaseis

A dropdown menu with a list of options: 'abielus', 'vallaline', and 'lahutatud'. The menu is open, showing the list of items.

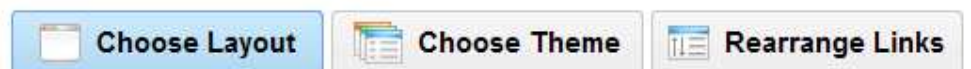
6. Nuppude kujundamine, teksti muutmise

A configuration interface for buttons. It shows two buttons: 'Saada vastused' and 'Alusta uuesti'. A dropdown menu is open over the 'Saada vastused' button, showing options: 'Edit this Button', 'Validate on Form Submit', and 'Actions on Success'.

7. Küsimustiku kujundamine

The Zoho Creator navigation bar. It features the Zoho logo, the text 'Zoho Creator', and the 'proof' logo. Below these are several buttons: 'Forms', 'Views', 'Script', 'Share', and 'Customize'.

Kujundamisel saab valida erinevate teemade vahel (**Choose Theme**)

A button labeled 'Choose Theme' with a small icon of a document with a checkmark.

8. Küsimustiku avalikustamine

The Zoho Creator navigation bar, identical to the one in section 7, showing the Zoho logo, 'Zoho Creator', 'proof' logo, and buttons for 'Forms', 'Views', 'Script', 'Share', and 'Customize'.

Share this application

This application is : Private Public

Seejärel ilmub ekraanile teade:

THIS APPLICATION IS PUBLIC.

When the application is 'Public'...

- Public Visitors can access the data.
- Data will be indexed by search engines like Google, Yahoo and others.

If you want to keep this application among closed circle of friends [make the application private](#) and start sharing.

9. Küsimustiku veebiaadress

The screenshot shows the Zoho Creator interface for a form named 'proof'. The 'More Actions' dropdown menu is open, showing options: 'Import Data', 'Email Data', 'Permalink', and 'Embed in your Website'. The form fields are: 'Staatuse' (Status) with a dropdown menu set to 'õpilane', 'emaili a' (Email address), and 'Vanus' (Age).

Klõpsates lingil: **Permalink**, saate avanenud aknast kopeerida oma küsimustiku veebiaadressi

The screenshot shows the 'Embed in your Website' dialog box. The dialog box has a title bar 'Embed in your Website' and a 'Close' button. It contains a section 'Customize Form Properties & Look and Feel' with two tabs: 'IFrame Snippet' and 'Permalink'. The 'Permalink' tab is selected, showing a text area with the URL: 'http://creator.zoho.com/kairiosula/proof/form-perma/proof/'. There is a 'Close' button at the bottom right.

Lingi saate saata vastajatele emaili teel, kopeerida foorumi postitusena vms.

10. Küsimustiku lisamine veebilehele

Embed in your Website Close

► **Customize Form Properties & Look and Feel**

IFrame Snippet **Permalink**

Copy/Paste this code into your website

```
<iframe height='500px' width='100%' name='zoho-proov' frameborder='0' scrolling='auto'  
src='http://creator.zoho.com/kairiosula/proov/form-embed/proov/'></iframe>
```

Close

Tulemus jääb näiteks selline:



Minu esimene küsimustik

proov

Staatust *	<input type="text" value="õpilane"/>
emaili aadress *	<input type="text"/>
Vanus	<input type="text"/>
Perekonnaseis	<input type="text" value="-Select-"/>

Vali kõik sobivad vastused.

Hobid	<input type="checkbox"/> lugemine <input type="checkbox"/> kino, teater <input type="checkbox"/> arvuti <input type="checkbox"/> sport <input type="checkbox"/> muu
Perekonnaseis	<input type="text" value="abielus vallaline lahutatud lesk"/>
Multi Line 1	<input type="text"/>

11. Vastuste vaatamine

The screenshot shows the Zoho Creator interface for a view named 'proof View'. At the top, there are navigation links for 'proof' and 'proof View'. Below the navigation, there are action buttons: 'Add', 'Bulk Edit', 'Duplicate', 'Delete', 'Search', and a 'Filter' dropdown set to 'All'. A pagination control shows '1-2' and '10 per page'. The main content is a table with the following data:

Single Line 1	email address	Vanus	Perekonnaseis	Hobid	Multi Line 1	Perekonnaseis
õpilane	kairio@hot.ee	12	muu	lugemine, kino, teater, arvuti	pikk tekst	muu
õpilane	tere@hot.ee	12				

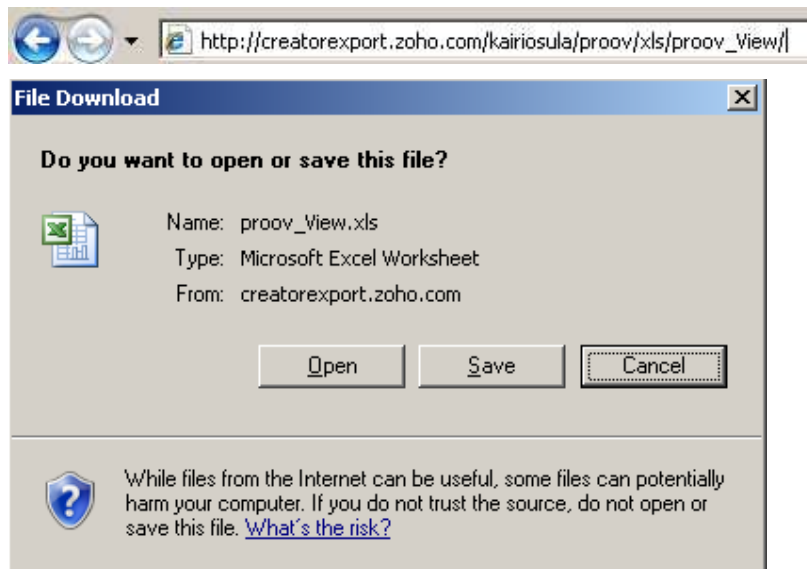
12. Vastuste salvestamine failina (Excel)

The screenshot shows the same Zoho Creator interface as in the previous image, but with the 'More Actions' menu open. The 'Export Data' option is highlighted, and a sub-menu is visible with 'Summary' and 'Grid' options. The table data is partially visible behind the menu.

Valides **Export Data**, avaneb aken, kus kuvatakse tulemustefaili veebiaadress.

The screenshot shows a dialog box titled 'Links for the view - proof View'. It contains a list of supported view links on the left and a 'Spreadsheet' section on the right. The 'Spreadsheet' section includes a 'Download' button and a text input field containing the URL: `http://creatorexport.zoho.com/kairiosula/proof/xls/proof_View/`. Below the URL, there is a section titled 'About XLS(Microsoft Excel Spreadsheet)' with a description: 'A spreadsheet simulates a paper worksheet. It displays multiple cells that together make up a grid consisting of rows and columns, each cell containing either alphanumeric text or numeric values.' At the bottom, there is a 'Supported By' section listing 'Microsoft Excel, Open Office, Zoho Sheet, Gnumeric, Google Docs'. A 'Cancel' button is located at the bottom right of the dialog.

Kopeerides selle aadressi brauseriaknas aadressireale, antakse valik tulemustefaili avamise või salvestamise vahel.



Excelis kuvatakse tulemused nii:

	A	B	C	D	E	F	G	H
1	Single Line	emaili aadi	Vanus	Perekonna	Hobid	Multi Line 1	Perekonnaseis	Multi Select 1
2	õpilane	kairio@hotmail	12	muu	lugemine, kino,	pikk tekst	muu	abielus, lesk
3	õpilane	tere@hotmail	12					