**REPORT ON STUDENTSˈ PRODUCTION STUDIO ACTIVITIES AND PERFORMANCE ASSESSMENT**

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| --- |
| Studentˈs name: |

Title, length, specification (production period, category, format, genre etc) and short synopsis or description of the extracurricular production:

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| --- |
| *Name and contact information of the involved company/institution, platform and date, where and when the extracurricular work was released:* |

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| --- |
| Short description of studentˈs role, responsibilities and commitment, amount of work in hours during the production process: |

**Assessment of the student’s performance by the superviser**

Please use the following scale to evaluate the students performance:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Beyond expectation | | Satisfactory | Below expectation  The form to be returned to:  Baltic Film and Media School media@tlu.ee | |
| 5 | 4 | 3 | 2 | 1 |

|  |  |
| --- | --- |
|  | Evaluation |
| **RELATIONS WITH OTHERS** |  |
| Ability to communicate with staff |  |
| Ability to work with others |  |
| **SUPERVISION** |  |
| Ability to seek and use help |  |
| Openness to constructive criticism |  |
| Ability to work independently |  |
| **PERSONAL QUALITIES** |  |
| Decision making |  |
| Trust and confidentiality |  |
| Initiative |  |
| Creativity |  |
| Dependability |  |
| Punctuality |  |
| Ability and willingness to learn |  |
| Adaptability |  |
| **SKILLS** |  |
| Technical skills |  |
| Analyzing problems |  |
| Problem solving skills |  |
| Organizing/seeing projects to completion |  |
| Making and meeting deadlines |  |

**OVERALL PERFORMANCE**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Aspects of Evaluation** | **Grade** | **Comments** |
| 1. | Relations with others |  |  |
| 2. | Personal Qualities |  |  |
| 3. | Skills |  |  |
| 4. | Quality of the Production |  |  |
| 5. | Add any other if needed |  |  |

Please add any comments for the general evaluation of the student:

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| --- |
| Date and signature |