

E-mail client settings in short:

Protocol	Server	Port	Security
IMAP	imap.gmail.com	993	SSL
POP3	pop.gmail.com	995	SSL
SMTP	smtp.gmail.com	587	STARTTLS (TLS)
Username		<a href="mailto:username@tlu.ee">username@tlu.ee</a> (TLÜ short e-mail address)	

Instead of squirrelmail (webmail)	<a href="http://gmail.tlu.ee">http://gmail.tlu.ee</a>
Username	username

### **Apple Mail setup with Google Apps**

1. Open Apple Mail
2. From the menu choose '**Mail**' and '**Preferences...**'
3. Open the **Accounts** page and press **(+)** icon to add a new e-mail account.
4. When prompted, choose 'IMAP'.
5. Enter your given name, surname and e-mail address, then click '**Continue**'.
6. Enter *imap.gmail.com* into the **Incoming Mail Server** field and enter your e-mail address [username@tlu.ee](mailto:username@tlu.ee) into the **User Name** field, then click '**Continue**'.
7. Enter smtp.gmail.com into the **Outgoing Mail Server** field, then activate the option '**Use Authentication**', enter your e-mail address username@tlu.ee into the **User Name** field and enter your password into the **Password** field. Click '**Continue**'. The programme will note that a new account has been created and the prompt can then be closed.
8. Click '**Server Settings...**'
9. Make sure that the Outgoing Mail Server value is *smtp.gmail.com:username@domeeni\_nimi*, the server port is 587 and the option '**Use Secure Sockets Layer (SSL)**' is active.
10. Enter your Google Apps e-mail address into the **User Name** field, enter your password and click OK.
11. Click Advanced and make the option '**Use SSL**' active (IMAP port value will be 993 afterwards).
12. Close the setup window.